



West Virginia Air Quality Board

601 57th Street, S.E.
Charleston, West Virginia 25304

Phone: (304) 926-0445
Fax: (304) 926-0486
www.wvaqb.org

MEMORANDUM

DATE: June 18, 2025

TO: Laura M. Crowder, Director
Division of Air Quality
WV Department of Environmental Protection

CC: Sandra K. Adkins, Administrative Secretary of DAQ Director
Stephanie Mink, DAQ
Joe Kessler, DAQ
Charles S. Driver, Esq., Counsel for WVDEP

FROM: Kenna M. DeRaimo, Clerk *KMD*
Air Quality Board

RE: *Request for Certified File - Appeal No. 25-01-AQB*

Attached is **Appeal No. 25-01-AQB**, which was filed with the **Air Quality Board** on **June 10, 2025**.

Within fourteen (14) days after receipt of this Memorandum, you must prepare, certify and provide to the **Air Quality Board** a complete record of the proceedings out of which the appeal arises, including all documents and correspondence in the Director's file relating to the matter in question. The record must be presented in chronological order and each page must be consecutively numbered. In addition, you must also provide an electronic copy of the record by email to the Clerk of the Surface Mine Board, Kenna DeRaimo, at Kenna.M.DeRaimo@wv.gov.

The Certified File in this matter is due on July 2, 2025.

Thank you for your attention to this matter.